

SLEST

Standardized Model

for Linguistic Capacities in Foreign Languages

Level 1 (A2) – tourist guide

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General Can-do-Statements

SPEAKING

Can express him-/herself in everyday situations with simple linguistic means, often making pauses in order to search for words.

Can express him-/herself more or less correctly with simple expressions and short sentences about everyday aspects of his/her life (i.e. people, places, work experiences, etc.).

Can express him-/herself simply about known topics and personal interests with a very limited repertoire in words and with simple grammatical structures.

Can mainly make clear when talking what he/she wants to say, using simple grammatical structures more or less correctly.

Can express him-/herself in a generally comprehensive way, also if sometimes a foreign accent is clearly audible.

Can use the main stresses and intonations in simple sentences mainly correctly; can divide longer sections with pauses.

Can segment events chronologically with simple words like “first”, “than”, “after”, “later”, “at the end” etc.

Can connect expressions and sentences with simple connecting words like “and”, “but” or “because”.

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Can, in a talk between native and non-native speakers, pass on simple information about known topics in both languages, using very simple words and grammatical structures in the foreign language and often looking for words.

Can communicate about known topics in a simple way, if standard language is spoken and if he/she can ask every now and to repeat a sentence or to say something using other words.

Can communicate with short, simple expressions everyday needs and circumstances; in unknown situations the communication could become difficult and misunderstanding might happen.

Can sustain everyday situations with a predictable content with simple linguistic means, but the conversation will be somewhat limited because of a restricted vocabulary.

Can talk about known topics; can also follow the change of topics and react to questions when the interlocutor speaks slowly and clearly.

Can express him-/herself clearly enough so that the interlocutor can understand him/her normally, even if a clear foreign accent is audible and he/she sometimes has to ask for clarification.

Can use intonation so precisely that statements, questions or requests are clearly distinguishable.

Can ask the interlocutor to repeat or to spell, and can him-/herself meet this demand.

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LISTENING

Can understand simple sentences in standard language, basic grammatical structures and basic vocabulary from important everyday subjects (i.e. personal information, family, restaurant, surroundings, work).

Can understand the topics of a conversation if they deal with known subjects and if the interlocutor speaks clearly and slowly in standard language.

Can understand single statements regarding known topics which contain internationalisms if the interlocutor speaks clearly with regular pauses in order to comprehend the meaning.

Can identify, during a simple and short conversation, expressions regarding everyday topics and understand simple, important information for him-/herself.

Detailed SLEST Can-do-Statements¹

SPEAKING

SLEST can-do-statement	example	example for the examination ²	texts
can describe known things or persons from his/her workplace in a simple way	<p><i>can describe him-/herself and colleagues</i></p> <p><i>can describe his/her former or actual workplace and his/her work.</i></p>	<p><i>give known information about your workplace and your actual work to a foreigner</i></p>	<p>information report discussion general talk presentation small talk</p>
can illustrate personal experiences, events and own activities simply and shortly	<p><i>can describe his/her own training, indicating the most important circumstances</i></p> <p><i>can talk about personal habits (i.e. in the free time)</i></p> <p><i>can tell about an important professional episode (i.e. change of place of work)</i></p>	<p><i>tell a foreign friend about your hobbies</i></p> <p><i>tell a foreign employer which work you did in the past</i></p>	<p>information advice report discussion biography general talk small talk</p>

¹ The indications given in the CEFR and in PROFILE regarding the can-do-statements have been changed following our necessities.

² The (*) means that for this item you will need visual aids.

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can express his/her opinion in a simple way about everyday matters	<p><i>can tell why he/she particularly likes a certain church</i></p> <p><i>can express his/her opinion about a certain destination and can ask others about their opinion</i></p>	<p><i>explain to a tourist why you like a particular church (i.e. Notre Dame)</i></p>	<p>general talk to report to small talk</p>
can speak about plans and agreements with others in a simple form	<p><i>can describe the planned activities for the next day to a colleague</i></p> <p><i>can explain to a tourist in a general way the tours for the next days</i></p>	<p><i>explain to your foreign colleague the work plan for tomorrow (*)</i></p> <p><i>explain to your group of tourists the travel route for tomorrow (*)</i></p>	<p>advice report discussion general talk report small talk</p>
can express suppositions with simple linguistic means	<p><i>can tell why there are so many visitors to the castle today</i></p> <p><i>can express his/her opinion when asked during a round trip about the arrival time in a certain place</i></p>	<p><i>the train workers are on strike; explain to your guests what consequences this might have for them</i></p> <p><i>today is a national holiday and there is no entrance fee to the monuments etc.; explain to the tourists what this means for their visit to the museum</i></p>	<p>information advice discussion general talk small talk</p>
can give indications about years, dates, important numbers etc. in a comprehensible way	<p><i>can give important indications about the years of construction etc. regarding a castle (church, monument, ...) during a round trip of the city</i></p> <p><i>can indicate his/her date of birth etc.</i></p>	<p><i>give details regarding this church (*)</i></p> <p><i>explain to a client the single dates of his/her journey (*)</i></p>	<p>information advice discussion report presentation small talk</p>

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<p>can shortly announce or present something well known to a group of listeners</p>	<p><i>can say a few words to tourists at the end of an excursion</i></p> <p><i>can express his/her gratitude at the end of a meal</i></p> <p><i>can give general information to a group of tourists (i. e. about the departure time or regarding the next meeting point)</i></p>	<p><i>release your guests with a few friendly words</i></p> <p><i>inform a tourist about a change in the departure time</i></p>	<p>announcement general talk presentation</p>
<p>can give short basic information about very known topics from the own professional field with simple linguistic means</p>	<p><i>can explain to a tourist the agenda for the day during a round trip</i></p> <p><i>can explain to a guest the most important features of the hotel</i></p> <p><i>can explain to a guest the specialties of the chef.</i></p> <p><i>can tell to a client which sights he/she would recommend in the city</i></p>	<p><i>explain shortly to the tourists the programme of the day (*)</i></p> <p><i>give general indications to the archaeological site (*)</i></p>	<p>announcement information</p>
<p>can describe with simple means how to do something</p>	<p><i>can explain how to reach a certain place in the city from the present point</i></p> <p><i>can explain to a guest which things he/she can do in this place during the next days</i></p>	<p><i>explain to a guest the best way from the hotel to the station (*)</i></p> <p><i>tell the guests which events they could assist to in the evening (*)</i></p>	<p>request announcement information instructions</p>
<p>can exchange information in a simple way in known, professionally relevant situations</p>	<p><i>can exchange limited information about travel destinations</i></p> <p><i>can give simple information to a visitor about the own town and answer his/her questions</i></p>	<p><i>speak with a foreign colleague about a country in which both of you have stayed</i></p> <p><i>answer the question of a guest for particular interesting places in your city</i></p>	<p>negative response request information advice discussion general talk</p>

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<p>can exchange in everyday situations information which is basically are focused on quantities, prices or dates (an can answer to questions regarding this)</p>	<p><i>can answer the question if certain arrangements remain unchanged</i></p> <p><i>can tell the participants of a tour details about times and dates</i></p>	<p><i>confirm to a guest that nothing changed regarding the programme of the next day (*)</i></p> <p><i>inform the participants of a tour about all important times and dates (*)</i></p>	<p>negative response request information general talk report</p>
<p>can answer to simple questions during a talk and react to uncomplicated affirmations</p>	<p><i>can describe with simple words his/her career and the present work</i></p> <p><i>can react to affirmations of a guest about his home country and give simple information about his/her own</i></p> <p><i>can indicate personal data during a talk and give other relevant indications</i></p>	<p><i>explain to a foreign friend how and where you work</i></p> <p><i>answer the questions of a guest regarding your date and place of birth and your family</i></p>	<p>negative response request information discussion confirmation general talk report small talk</p>
<p>can use in different everyday situations simple forms of greetings, questions, excuses, and gratitude</p>	<p><i>can react properly to the gratitude of a guest for the nice day</i></p> <p><i>can greet a guest and ask if he has any requests</i></p> <p><i>can excuse himself for something which went wrong</i></p>	<p><i>answer kindly the request of a guest</i></p> <p><i>express gratitude for the visit of a guest in your hotel/restaurant</i></p> <p><i>excuse yourself for the fact that it was a bit noisy in the restaurant/hotel (and explain also why it was so)</i></p> <p><i>greet your guests and ask if they have any requests</i></p>	<p>negative response request information confirmation invitation small talk</p>

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<p>can make simple proposals in professionally known situations and react to proposals made by others; can also give alternatives, can accept or refuse</p>	<p><i>can make a proposal during a talk with a client regarding the agenda of the day</i></p> <p><i>can propose to a group to go to a certain restaurant for lunch</i></p> <p><i>can explain which activities in which order are planned for the day</i></p>	<p><i>tell the tourists why you propose a change in the programme for the day(*)</i></p> <p><i>explain to the tour members why you would like to recommend a certain restaurant</i></p>	<p>negative response advice discussion general talk report small talk</p>
<p>can in simple, formal situations understand important information and give answers if asked directly</p>	<p><i>can tell during a trip how long the tour will last</i></p> <p><i>can understand what interests the guest and ask what they would like to do first</i></p>	<p><i>answer the questions regarding the duration and the character of the tour (*)</i></p>	<p>information advice discussion confirmation general talk report</p>
<p>can express feelings like fear or joy in a very simple way and answer questions regarding this</p>	<p><i>can tell to a client that he/she is happy to see him/her again</i></p> <p><i>can thank a guest for his generous tip</i></p> <p><i>can tell the members of the group that it has been a pleasure to have been with them on the tour</i></p>	<p><i>tell the guest how happy you are to see him again</i></p> <p><i>thank the group members for the nice day</i></p>	<p>negative response general talk small talk</p>
<p>can react in a simple way in a everyday talk to affirmations regarding opinions or preferences and indifferences</p>	<p><i>can react to an opinion about a meal</i></p> <p><i>can explain why the guest should do a certain free time activity</i></p> <p><i>can tell which work he/she does readily in his/her company and what he/she is particularly good in</i></p>	<p><i>answer a guest regarding affirmations to a meal</i></p> <p><i>answer a guest to his comments regarding a certain way of traveling</i></p>	<p>information advice general talk small talk</p>

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<p>can ask for repetition or explanations in everyday situations if something is not quite clear</p>	<p><i>can ask a tourist to explain a question with an example</i></p> <p><i>can ask a tourist to repeat the names of the single places he/she wants to visit</i></p> <p><i>can ask his/her counterpart to repeat what he/she has said</i></p>	<p><i>ask the tourist to repeat what he/she would like to do today</i></p> <p><i>ask your client to repeat what he /she said because you didn't understand well</i></p>	<p>request information general talk small talk</p>
<p>can tell from a plan indicating the details in a simple way</p>	<p><i>can speak chronologically about the most important circumstances of a trip</i></p>	<p><i>explain to your group the programme of the day (*)</i></p>	<p>report account</p>
<p>can pass on to others in his/her common language simple and requests, indications or demands expressed in the foreign language</p>	<p><i>can during a trip inform a waiter about the requests of a tourist in his/her common language</i></p> <p><i>can in a hospital pass on to a native nurse simple information regarding an injured guest</i></p>	<p><i>help a tourist to order a meal because he/she doesn't understand the language of the waiter</i></p> <p><i>mediate between a doctor and a tourist (*)</i></p>	<p>announcement order information</p>
<p>can orally pass on in simple everyday situations common information, questions or requests in the foreign language</p>	<p><i>can - during lunch - summarise for the waiter the requests from the tourists regarding their meals</i></p> <p><i>can pass on using simple words instructions given by the steward in a foreign language to a tourist</i></p>	<p><i>ask the tourist what he wants from the waiter, and explain it to him in your common language</i></p> <p><i>explain to the tourist what the museum attendant wants from him (*)</i></p>	<p>request announcement information advice order invitation guided tour general talk small talk</p>

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<p>can pass on single parts from orally given indications or announcements with simple words in the foreign language</p>	<p><i>can pass on at the station the most important parts of a native announcement (i.e. the train will be late) in the foreign language</i></p> <p><i>can summarise instructions given in the native language regarding a tour (i.e. the shortest way to the destination) for a foreign tourist</i></p>	<p><i>explain to the tourist the subject of the announcement in the museum (*)</i></p> <p><i>translate for a client the indications in a brochure which is written in your native language (*)</i></p> <p><i>explain to a guest what a native colleague has told you (*)</i></p>	<p>announcement information report news</p>
<p>can pass on from texts, inscriptions etc. written in your native the most important information to a tourist</p>	<p><i>can explain in the language of the tourist information given on the menu regarding typical dishes</i></p> <p><i>can pass on the main information in a newspaper article regarding an event with simple words in the language of the client</i></p>	<p><i>answer a tourist's questions regarding the content of this brochure which he found at the reception (*)</i></p> <p><i>explain to a tourist what is written on the menu regarding the specialties of this restaurant (*)</i></p>	<p>advertising inscription time table form written note poster price list brochure signpost menu list</p>
<p>can pass on in a conversation between a native speaker and a foreigner the most important information in both languages</p>	<p><i>can pass on in a talk on the street between a tourist and a native speaker questions and answers in both languages in a basic way</i></p> <p><i>can pass on between a native doctor and a sick guest important questions and answers regarding the person and his/her condition</i></p>	<p><i>mediate in the talk between a native speaker and a tourist (*)</i></p> <p><i>mediate in the talk between a foreign guest and a native doctor (*)</i></p>	<p>information advice complaint discussion order invitation general talk small talk</p>

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<p>can pass on during a simple conversation between native speakers and foreigners information regarding the person (i.e. places, hobbies, interests)</p>	<p><i>can pass on during a talk between a guest and a public official simple questions regarding place of stay, profession and work in both languages</i></p> <p><i>can pass on during a talk at lunch between a foreign guest and a native speaker questions and answers regarding family, profession or hobby in both languages</i></p>	<p><i>translate what is said during a talk between a tourist and a native speaker regarding different eating habits</i></p> <p><i>translate what is said during a conversation between a guest and a native speaker regarding general topics</i></p>	<p>information advice discussion order invitation general talk small talk</p>
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LISTENING

(this part is normally connected with SPEAKING during lessons or examinations; the situation in an exam should be arranged consequently. In the column “example for examination“ we therefore put relevant situations)

<p>can understand in known situations simple information and numbers</p>	<p><i>can understand prices</i></p> <p><i>can as a travel guide understand the announcement of a client that he/she will start his/her trip at a certain time</i></p>	<p><i>to accept an order/ reservation etc.</i></p> <p><i>to talk to a client about a round trip</i></p>	<p>request announcement information invitation guided tour program (visit,...)</p>
<p>can understand in everyday situations simple indications</p>	<p><i>can understand what he/she should do in a certain situation</i></p>	<p><i>to answer to the request of a guest/ tourist</i></p> <p><i>to listen to the problems of a guest/ client</i></p>	<p>order</p>
<p>can understand during a conversation in his/her presence the subject if the people speak slowly and clearly in standard language</p>	<p><i>can understand as a listener what tourists are saying about themselves</i></p> <p><i>can understand while listening to tourists during a trip what they are talking about</i></p>	<p><i>to listen to the talk between two foreign tourists and briefly summarise its content</i></p> <p><i>to listen to a talk and repeat the numbers and data given</i></p>	<p>information advice discussion general talk small talk</p>

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<p>can understand the most important facts regarding a known topic if it is supported by pictures and/ or gestures</p>	<p><i>can understand simple information which are given by a tourist</i></p> <p><i>can understand the request of a tourist regarding explanations about his reservation</i></p>	<p><i>to understand the questions of a tourist</i></p>	<p>announcement discourse suggestion summary</p>
<p>can follow the main topics of a simple and everyday story</p>	<p><i>can understand in a report about a journey where the tourist have been and what he did there</i></p> <p><i>can understand as a listener in which places a story came to pass and what happened</i></p> <p><i>can understand parts of a simple story told by a guest or client</i></p>	<p><i>to understand a short travel report of a client or guest</i></p> <p><i>to understand the statements of a guest regarding a certain fact</i></p>	<p>report guided tour</p>